

BOARD OF TRUSTEES MEETING
Darcy Library of Beulah
November 15, 2022

Call to Order: The regular Board of Trustees meeting called to order at 7:04 PM at the Darcy Library. Those in attendance and constituting a quorum were:

Present: Dan Hook, Cathy Hahn, Debby Laslo, Ann Strehle, Dan Schoonmaker

Absent: Annie Marshall

Guest(s): Karen Salyer (Director), Janice Schoonmaker (Policy Guru)

Approval of Agenda: Strehle made a motion to approve the meeting agenda, Laslo supported, the motion was approved.

Approval of Minutes From Previous Meeting: Schoonmaker moved to approve the minutes of October 18, 2022, Laslo supported, and the minutes were approved.

Treasurer's Report (See corresponding documents)

- Financial statement for the four-month period-ended October 31, 2022.
 - Expenditures exceeded revenues by \$25,238 compared to budgeted amount of \$29,648. Most of the difference was due to wages and administrative expenditures that were under budget..
- Approval of bills to pay (\$2310.06) and paid (\$7131.65) since the last meeting on October 17.
- Schoonmaker moved to approve the Financial Statement and Paid and Unpaid Bill Statement, Strehle supported, the motion was passed.
- Other Items: Bank Signatories pending officier/trustee changes
 - Ann Strehle will be added to those names already on the document

Director's Report (Karen Salyer)

- Drop-in craft tables have been popular
- Monday Night Movie in November will be Top Gun
- Library will be collecting items for local animal rescues for the next 4 weeks
- Ongoing catalog updating and cleaning by Karen and Jennifer, Kris is working on programming
- Board Minutes will be posted on the website

Committee Reports

Personnel Committee

- None

Maintenance Committee

- Outdoor light needs to be replaced.

Liaison Report with Friends of the Darcy Library

- Meeting tomorrow at 10:30 am

Old Business

- Library Policies
 - Policy XIII. Internet Use. A.6.
 - Wording adjusted to emphasize that this is in compliance with the Children's Internet Protection Act (CIPA).
 - Schoonmaker moved to accept Policy XIII with the modifications, Laslo supported, the motion was passed.
 - Policy V. Volunteers and Friends. C.10., D.4-5., previously revised was reviewed. Schoonmaker moved to accept Policy V as revised, Strehle supported, the motion was passed.
 - Once all policies have been reviewed and approved, a copy will be available for patrons.

New Business

- Board Composition Changes
 - Chloe McGehee is joining the board, Dan Schoonmaker will be appointed by the Village of Beulah, Ann Strehle will be the new president of the Board, and Dan Hook will resign from the Board as the Village of Beulah appointee. Cathy Hahn will be re-appointed by the Benzonia Township Board.
- Bank Signatories
 - See Treasurer's Report portion of these minutes

Other Business

- None

Public Comment

- None

Next Meeting: The next meeting is scheduled for Tuesday, November 15, 2022, at 7pm.

Adjournment: Laslo moved to adjourn the meeting, Strehle supported, the meeting adjourned at 8:15 PM. The next meeting date is Wednesday, January 17, 2023.

Respectfully submitted: Catherine Hahn, Recording Secretary